



COURSE SYLLABUS

BS- English 2nd Semester

Couse Title	English II: Composition Writing and Reading
Course Instructor	Saeed Ahmad
Contact No.	0344-7009300, 0333-7009300

Course Description:

The course focuses on the basic strategies of composition, writing skills and reading skills. Good writing skills not only help students obtain good grades but also optimize their chances to excel in professional life. The course includes modes of collecting information and arranging it in appropriate manner such as chronological order, cause and effect, compare and contrast, general to specific etc. It enables the students to write, edit, rewrite, redraft and proofread their own document for writing effective compositions. Because of the use of a significant amount of written communication on daily basis, sharp writing skills have always been valued highly in academic as well as professional spheres.

Course Objectives:

This course aims to:

- ✚ assist students identify the audience, message, and the purpose of writing
- ✚ develop rhetorical knowledge and critical thinking
- ✚ enable them to express themselves in a variety of writing styles
- ✚ help students write well organized academic texts including examination answers with topic statement and supporting details.
- ✚ make students write argumentative essays and course assignments
- ✚ Skills for effective reading

Course outcome:

By the end of the course, students are expected to:

- ✚ use different mechanics of writing to produce various types of compositions effectively keeping in view the purpose and the audience
- ✚ to demonstrate rhetorical knowledge
- ✚ to demonstrate critical thinking in well-organized forms of academic texts
- ✚ To comprehend the text with good reading skills

Course Contents

Sr. No.	Contents
1	Parts of Speech Noun, Adjective, Pronoun, Verb, adverb, Conjunctions and interjections
2	Types of Sentence
3	Academic Writing

	Cohesion and Coherence Cohesive Devices
4	Paragraph Writing
5	Story writing
6	Summary and Precis Writing
7	Essay Writing <ul style="list-style-type: none"> • Characteristics of an essay • writing effective essay (introduction, body and conclusion) • Classification of essays • Hints on essay writing
8	Punctuation
9	Paraphrasing
10	Reading Skills <ul style="list-style-type: none"> • Various Modes of reading • Text Evaluation • Common Organizational Patterns • Main Idea/Theme • Anticipation in Reading • Writing Styles • Language and Style

Suggested Books

Wren & Martin (1972). *High School English Grammar & Composition*. S. Chand & Company LTD

Reference Books

1. Goatly, A. (2000). *Critical Reading and Writing: An Introductory Course*. London: Taylor & Francis
2. Hacker, D. (1992). *A Writer's Reference*. 2nd ed. Boston: St. Martin's
3. Hamp-Lyons, L. & Heasley, B. (1987). *Study writing: A course in written English for academic and professional purposes*. Cambridge: Cambridge University Press.
4. Howe, D. H, Kirkpatrick, T. A., & Kirkpatrick, D. L. (2004). *Oxford English for Undergraduates*. Karachi: Oxford University Press.
5. Kirsner, L.G & Mandell, S.R. (1989). *Patterns for College Writing: Fourth Edition*. USA: St. Martin's Press, Inc.
6. Smazler, W. R. (1996). *Write to be Read: Reading, Reflection and Writing*. Cambridge: Cambridge University Press